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Ministry :	Ministry of Public Administration	Division :	
Organization :	Bangladesh Public Service Commission Secretariat	Procuring Entity Name :	Deputy Director, Admin Section -3
Procuring Entity Code :	003	Procuring Entity District :	Dhaka
Procurement Nature :	Goods (Framework Agreement)	Procurement Type :	NCT
Event Type :	TENDER	Invitation for :	Tender - Single Lot
Invitation Reference No. :	80.00.0000.403.30.014.25-134		
App ID :	227496	Tender/Proposal ID :	1313480
Key Information and Funding Information :			
Procurement Method :	Open Tendering Method (OTM)	Budget Type :	Revenue
Source of Funds :	Government		
Particular Information :			
Project Code :	Not applicable	Project Name :	Not applicable
Tender/Proposal Package No. and Description :	80.00.0000.403.30.014.25-129 Purchase of non-stationary items.		
Category :	Manufactured goods, furniture, handicrafts, special-purpose products and associated consumables; Furniture; Seats, chairs and associated parts; Non-domestic furniture; Domestic furniture; Miscellaneous furniture and equipment; School furniture; Jewellery and related articles; Coins and medals; Articles of jewellery; Musical instruments and parts; Musical instruments; Parts and accessories of musical instruments; Sports goods and equipment; Outdoor sports equipment; Gymnasium equipment; Games and toys; fairground amusements; Dolls; Toys; Articles for funfair, table or parlour games; Miscellaneous manufactured and other goods; Laundry supplies; School slates or boards with writing or drawing surfaces; Artificial products; Apparatus and equipment designed for demonstrational purposes; Umbrellas and sunshades; walking sticks and seat sticks; Funeral supplies; Kitchen equipment, household items and catering supplies; Barracks supplies; Consumables and consumer goods; Consumables; Tax-free goods; Disposable goods; Handicraft and art supplies; Handicraft supplies; Art supplies; Special-purpose product; Police equipment; Recycled products; Security devices; Animal ear tags; Compost boxes; Tokens; Spray booths; Snow poles		
Scheduled Tender/Proposal Publication Date and Time :	01-Sep-2026 09:00	Tender/Proposal Document last selling / downloading Date and Time :	14-Sep-2026 15:30
Pre - Tender/Proposal meeting Start Date and Time :	01-Sep-2026 10:00	Pre - Tender/Proposal meeting End Date and Time :	01-Sep-2026 11:00
Tender/Proposal Closing Date and Time :	15-Sep-2026 12:00	Tender/Proposal Opening Date and Time :	15-Sep-2026 12:00
Last Date and Time for Tender/Proposal Security Submission :	15-Sep-2026 11:30		

Information for Tenderer/Consultant :

Eligibility of Tenderer : (a) Attested copy of updated trade license and trade licence shall be Assessment year 2026-2027;
 (b) Attested copy of updated income tax payment certificate and Income Tax Certificate Assessment Year shall be 2025-2026;
 (c) Attested copy of VAT registration;
 (d) Certificate of Liquid Assets of the amount mentioned in the schedule; As Bank Guarantee line of credit must be given;
 (e) Attested copy of the experience certificate with Contract Agreement for Supply of monihari/consumable products of the amount mentioned in the schedule;
 (f) Authorization Letter (where applicable) by the appropriate person of the respective organization;
 (g) The relevant page of the tender schedule must be filled;
 (h) In addition, all the terms and conditions of the schedule and the required information must be proved.

Brief Description of Goods and Related Service : Purchase of non-stationary items.

Evaluation Type : Lot wise

Document Available : Package wise

Document Fees : Package wise

Tender/Proposal Document Price (In BDT) : 1500

Mode of Payment : Payment through Bank

Tender/Proposal Security Valid Up to : 01-Jan-2027

Tender/Proposal Valid Up to : 04-Dec-2026

Lot No.	Identification of Lot	Location	Tender/Proposal security (Amount in BDT)	Tentative Start Date	Tentative Completion Date
Lot-1	Purchase of non-stationary items.	BPSCS	120000	16-Sep-2026	15-Oct-2026

List of PE Offices for Framework Contract :

Office Name	PE Name	Designation	Lead Office
Deputy Director, Admin Section -3	MOFIJUR RAHMAN	Deputy Director	Yes

Procuring Entity Details:

Name of Official Inviting Tender/Proposal : MOFIJUR RAHMAN
Designation of Official Inviting Tender/Proposal : Deputy Director

Address of Official Inviting Tender/Proposal : Address: Agargaon, Sher-e-Bangla Nagar, Dhaka-1207
City : Dhaka
Contact details of Official Inviting Tender/Proposal : Phone: 02-No 55006639
 Fax : No

Thana : Dhaka
North City
Corporation
District : Dhaka -
1207
Country :
Bangladesh

The procuring entity reserves the right to accept or reject all Tenders/Proposals / Pre-Qualifications / EOIs

Note: Bank will update the payment transactions only at the end of the day, so the tenderers should make sure the securities and other payments are made at least one day before the submission date.