

View IFT /PQ / REOI / RFP / PPS Notice Details

Ministry :	Ministry of Energy, Power and Mineral Resources	Division :	Energy & Mineral Resources Division
Organization :	Titas Gas Transmission & Distribution PLC	Procuring Entity Name :	Common Services Department
Procuring Entity Code :		Procuring Entity District :	Dhaka
Procurement Nature :	Physical Services	Procurement Type :	NCT
Event Type :	PPS		
PPS for selection of	Consulting firm		
PPS No. :	28.13.0000.000.122.05.0001.25/courier		
App ID :	230461	Tender/Proposal ID :	1323633

Key Information and Funding Information :

Procurement Method :	Open Tendering Method (OTM)	Budget Type :	Own Fund
Source of Funds :	Own Fund		

Particular Information :

Project Code :	Not applicable	Project Name :	Not applicable
Tender/Proposal Package No. and Description :	28.13.0000.000.122.05.0001.25/courier Hiring of Courier Service for Delivery of Official Correspondence and Customer Bills		
Category :	Postal and telecommunications services;Post and courier services;Postal services;Courier services;Telecommunications services.;Telephone and data transmission services.;Telecommunication services except telephone and data transmission services.		
PPS Publication Date and Time :	30-Aug-2026 14:05	Document last selling / downloading Date and Time :	13-Sep-2026 16:00
Pre - Tender/Proposal meeting Start Date and Time :	31-Aug-2026 11:30	Pre - Tender/Proposal meeting End Date and Time :	31-Aug-2026 11:35
Closing Date and Time :	14-Sep-2026 12:00	Opening Date and Time :	14-Sep-2026 12:00
Last Date and Time for Tender/Proposal Security Submission :	14-Sep-2026 11:30		

Information for Tenderer/Consultant :

Eligibility of Consultant :	1. Must possess a valid License for courier/logistics/parcel service. In case of an expired Courier License, a Renewal Application shall be accepted. 2. Must have a valid TIN Certificate and valid trade License. 3. Must have valid VAT Registration (BIN). 4. Must have a nationwide operational network (own offices / agents / franchise) with own transport/logistic support. 5. Must have a minimum 2 years specific experience in courier/document
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delivery services for Government / Bank / Corporate / Utility organizations.
 6. Must have an annual turnover of BDT 15 Lakh from courier/logistics services during the last one financial year.
 7. Experience in bulk bill distribution or mass document delivery will be considered an advantage.
 8. Bank Solvency Certificate within 3 months with a value of at least BDT 5 Lakh.

Brief Description of assignment :

Hiring of Courier Service for Delivery of Official Correspondence and Customer Bills for TGTDPCLC

Experience, Resources and delivery capacity required :

Experience

1. Specific Experience of 02 years in providing courier/document delivery services to Government, Semi-Government, Autonomous bodies, Banks, Utility companies, or large corporate organizations.
2. Successful completion of at least 1 similar contract with a total value of at least BDT 06 Lakh per year within the last 6 years involving delivery of official correspondence, customer bills, or bulk document dispatch.
3. Submission of Completion/Performance Certificate as evidence.

Resources

1. Own or authorized branch offices/agents nationwide.
2. Adequate number of delivery personnel.
3. Supervisory and administrative staff for monitoring and coordination.
4. Own Transport/logistic support.
5. Sorting and dispatch facility for handling bulk documents.
6. Record-keeping system for dispatch and delivery status.
7. Secure document handling system to ensure safety and confidentiality.

Delivery Capacity

1. Capability to handle bulk delivery of official correspondence and customer bills.
2. Ability to deliver within the time schedule specified in the contract.
3. Capacity for regular collection, sorting, and dispatch from concerned PE office(s) as per attached document.
4. Backup manpower and transport arrangements to ensure uninterrupted service.
5. System to provide delivery report, acknowledgment to the Procuring Entity.
6. Responsibility to ensure safe delivery and confidentiality of all document

Other details (if applicable) :

N/A

Association with foreign firm :

Not Encouraged

Evaluation Type :

Package wise

Document Fees :

Package wise

PPS Document Price (In BDT) :

2500

Mode of Payment :

Payment through Bank

PPS Security Amount (In BDT) :

150000

Tender/Proposal Security Valid Up to :

09-Feb-2027

Tender/Proposal Valid Up to :

12-Jan-2027

			Indicative	Indicative
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Ref. No.	Phasing of service	Location	Start Date	Completion Date
28.13.0000.000.122.05.0001.25/courier	1. Scheduled collection of correspondence and bills from designated offices of TGTDPCL. 2. Sorting 3. Distribution as assigned.	Basically TGTDPCL franchise area and sometimes nationwide as attached Document	01-Oct-2026	30-Sep-2027

Procuring Entity Details:

Name of Official Inviting : MD. HOMAYON KABIR **Designation of Official Inviting :** Deputy General Manager

Address of Official Inviting : **Address:** 105, Kazi Nazrul Islam Avenue, Karwan Bazar, Dhaka-1215 **Contact details of Official Inviting :** **Phone :** 02-55012688
City : Dhaka **No**
Thana : Dhaka North **Fax :**
City Corporation **No**
District : Dhaka - 1215
Country : Bangladesh

The procuring entity reserves the right to accept or reject all Tenders/Proposals / Pre-Qualifications / EOIs

Note: Bank will update the payment transactions only at the end of the day, so the tenderers should make sure the securities and other payments are made at least one day before the submission date.